

ANNUAL PROCUREMENT PLAN FOR 2021-2022

Ministry/Division: Ministry of Home Affairs
 Agency: Department of Immigration & Passports
 Procuring Entity Name and Code: Director General
 Project/Programme Name and Code: 0

Budget: Revenue

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Million TK.	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Toaltime to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD 1	Printer Ribbon	Single	720 Pcs	OTM/LTM	DIP	GOB	3.5	Planned Dates		10/09/2021	01/10/2021	15/10/2021	30/10/2021	06/11/2021	20/11/2021	73	90
								Planned Days			21	15	15	7	15	73	90
								Actual Dates									
GD 2	Laser Jet Toner	Single	500 Pcs	OTM/LTM	DIP	GOB	4	Planned Dates		01/09/2021	14/09/2021	21/09/2021	28/09/2021	05/10/2021	02/11/2021	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
GD 3	76A Toner	Single	400 Pcs	LTM/OTM	DIP	GOB	2.5	Planned Dates		01/09/2021	14/09/2021	21/09/2021	28/09/2021	05/10/2021	02/11/2021	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
GD 4	Generator (For different offices) 1.100 KVA 2.50 KVA	Single	10 Pcs 30 Pcs	OTM By E-GP	MOHA	GOB	90	Planned Dates		01/10/2021	22/10/2021	05/11/2021	29/11/2021	06/12/2021	03/01/2022	84	120
								Planned Days			21	14	14	7	28	84	120
								Actual Dates									
GD 5	200 KVA Online UPS	Single	04 Pcs	OTM By E-GP	MOHA	GOB	25	Planned Dates		10/09/2021	01/10/2021	15/10/2021	30/10/2021	06/11/2021	20/11/2021	73	120
								Planned Days			21	15	15	7	15	73	120
								Actual Dates									
GD 6	Various Toner 5A LBP 330 98A NPG59	single	500 Pcs	OTM/LTM	DIP	GOB	5	Planned Dates		15/11/2021	29/11/2021	13/12/2021	20/12/2021	27/12/2021	25/11/2021	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
GD 7	Various Stationary Items	Package	Package	OTM/LTM	DIP	GOB	2.5	Planned Dates		15/11/2021	29/11/2021	13/12/2021	20/12/2021	27/12/2021	25/01/2022	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
GD 8	Color Printer Laser Jet Printer Desktop Computer Laptop Projector Projection Screen Wireless Microphone Set MRZ Reader Machine Bar Code Reader Visa Printer	Single	5 Pcs 5 Pcs 175 Pcs 25 Pcs 2 Pcs 1 Pcs 02 Pcs 08 Pcs 50 Pcs 100 Pcs	OTM By E-GP	MOHA	GOB	55	Planned Dates		10/09/2021	01/10/2021	15/10/2021	30/10/2021	06/11/2021	04/12/2021	72	120
								Planned Days			21	14	15	7	28	85	120
								Actual Dates									

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Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Million TK.	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Toaltime to Contract Signature	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
GD 20	Spare parts for Passport Personalization Machine	package	package	OTM	MOHA	GOB	190	Planned Dates									Approved in 20/21 Financial Year	
								Planned Days										
								Actual Dates										
GD 21	Training materials 1. Executive bag 2. Workshop/Conference bag 3. Doc Folder	Single	100 Pcs 200 Pcs 500 Pcs	OTM/LTM	DIP	GOB	1	Planned Dates		11/10/2021	25/10/2021	01/11/2021	08/11/2021	15/11/2021	13/12/2021	63	90	
								Planned Days			14	7	7	7	28	63	90	
								Actual Dates										
GD 22	Photocopy machine	Single	81	OTM/LTM	DIP	GOB	13	Planned Dates		11/10/2021	25/10/2021	01/11/2021	08/11/2021	15/11/2021	13/12/2021	63	90	
								Planned Days			14	7	7	7	28	63	90	
								Actual Dates										
GD 23	1. Printer Head (Additional Printer) 2. Paper Guide (Additional Printer)	Single	100 Pcs	OTM/LTM	DIP	GOB	1.5	Planned Dates		15/03/2022	05/04/2022	19/04/2022	26/04/2022	03/05/2022	31/05/2022	77	120	
			100 Pcs					Planned Days			21	14	7	7	28	77	120	
								Actual Dates										
GD 24	MRP& MRV System Deployment in Various Missions	Single	6 Missions	OTM by E-GP	Moha	GOB	45	Planned Dates		03/05/2022	19/05/2022	26/05/2022	02/06/2022	09/06/2022	07/07/2022	63	90	
								Planned Days			14	7	7	7	28	63	90	
								Actual Dates										
GD 25	Various Stationary Items	Package	Package	OTM/LTM	DIP	GOB	2.5	Planned Dates		01/03/2022	15/03/2022	22/03/2022	29/03/2022	06/04/2022	03/05/2022	63	90	
								Planned Days			14	7	7	7	28	63	90	
								Actual Dates										
GD 26	Various Furniture Repairing	Single	Package	OTM/LTM	DIP	GOB	2.5	Planned Dates		01/04/2022	15/04/2022	22/04/2022	29/04/2022	06/05/2022	03/06/2022	63	90	
								Planned Days			14	7	7	7	28	63	90	
								Actual Dates										
GD 27	Various Furniture	Single	Package	LTM	DIP	GOB	2.5	Planned Dates		01/04/2022	15/04/2022	22/04/2022	29/04/2022	06/05/2022	03/06/2022	63	90	
								Planned Days			14	7	7	7	28	63	90	
								Actual Dates										
GD 28	Various Stationary Items	Package	Package	LTM by e-GP	DIP	GOB	2.5	Planned Dates									Approved in 20/21 Financial Year	
								Planned Days										
								Actual Dates										
GD 29	Various Cleaning Items	Single	01	OTM/LTM	DIP	GOB	02	Planned Dates		01/04/2022	15/04/2022	22/04/2022	29/04/2022	06/05/2022	03/06/2022	63	90	
								Planned Days			14	7	7	7	28	63	90	
								Actual Dates										
GD 30	Various Sanitizing Items	Package	Package	LTM	DIP	GOB	2.5	Planned Dates		10/09/2021	17/09/2021	01/10/2021	08/10/2021	15/10/2021	22/10/2021	42	45	
								Planned Days			7	14	7	7	7	42	45	
								Actual Dates										

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Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Million TK.	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Toaltime to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
								Actual Dates									
GD31	Cartoon for perso center	Single	24000 Pcs	LTM	DIP	GOB	1.5	Planned Dates		20/09/2021	04/10/2021	18/10/2021	25/10/2021	01/11/2021	28/11/2021	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
GD32	Mujib Corner	Package	24000 Pcs	LTM	DIP	GOB	1.0	Planned Dates		20/09/2021	04/10/2021	18/10/2021	25/10/2021	01/11/2021	28/11/2021	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
GD33	Various Cookeries Item	Package	200 Set	LTM	DIP	GOB	2.5	Planned Dates		20/09/2021	04/10/2021	18/10/2021	25/10/2021	01/11/2021	28/11/2021	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
GD34	Various Gift Item	Package		LTM	DIP	GOB	2.5	Planned Dates		20/09/2021	04/10/2021	18/10/2021	25/10/2021	01/11/2021	28/11/2021	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
GD35	Additional Printer	Single	50	OTM	DIP	GOB	5.25	Planned Dates									Approved in 20-21 financial year
								Planned Days									
								Actual Dates									
GD36	Heavy duty doc scanner	Single	150	OTM	DIP	GOB	17.25	Planned Dates									Approved in 20-21 financial year
								Planned Days									
								Actual Dates									
GD37	Server type c	Single	20	OTM	DIP	GOB	20.0	Planned Dates									Approved in 20-21 financial year
								Planned Days									
								Actual Dates									
GD38	DSLR camera	Single	100	OTM	DIP	GOB	6.0	Planned Dates									Approved in 20-21 financial year
								Planned Days									
								Actual Dates									
GD39	Visa ink cartridge	Single	800 Set	OTM	DIP	GOB	20.0	Planned Dates									Approved in 20-21 financial year
								Actual Dates									

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Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Million TK.	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Toaltime to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
								Actual Dates									
GD40	Generator 300KVA	Single	1	OTM	DIP	GOB	5.0	Planned Dates									Approved in 20-21 financial year
								Planned Days									
								Actual Dates									
GD41	DSLR camera	Single	1	OTM	DIP	GOB	5.0	Planned Dates									Approved in 20-21 financial year
								Planned Days									
								Actual Dates									
GD42	Various Stationary	Single	1	LTM	DIP	GOB	2.5	Planned Dates									Approved in 20-21 financial year
								Planned Days									
								Actual Dates									
GD43	Various Souvenir Item	Single	1	LTM	DIP	GOB	0.5	Planned Dates									Approved in 20-21 financial year
								Planned Days									
								Actual Dates									
GD44	Precision Type AC Cassette Type AC	Single	03 05	OTM	DIP	GOB	6.0	Planned Dates		11/10/2021	25/10/2021	01/11/2021	08/11/2021	15/11/2021	13/12/2021	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
GD45	Split Type AC	Single	175	OTM	MOHA	GOB	20.01	Planned Dates		01/03/2022	15/03/2022	22/03/2022	29/03/2022	06/04/2022	03/05/2022	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
GD46	SSL Certificate	Single	1	LTM	DIP	GOB	0.2	Planned Dates		01/12/2021	22/12/2021	06/01/2022	20/01/2022	27/01/2021	25/02/2022	84	120
								Planned Days			21	14	14	7	28	84	120
								Actual Dates									
GD47	Router	Single	25	OTM	DIP	GOB	10	Planned Dates		11/10/2021	25/10/2021	01/11/2021	08/11/2021	15/11/2021	13/12/2021	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
GD48	Various ICT Equipments	Single	Package	OTM/LTM	DIP	GOB	25	Planned Dates		20/09/2021	04/10/2021	18/10/2021	25/10/2021	01/11/2021	28/11/2021	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
GD49	Motor vehicle (3 Microbus, 8 Motor	Single	4	OTM / DPM	DIP	GOB	17	Planned Dates		03/05/2022	19/05/2022	26/05/2022	02/06/2022	09/06/2022	07/07/2022	63	90

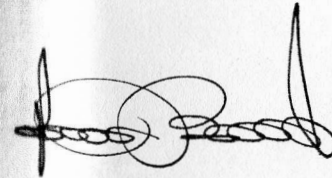
Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost in Million TK.	Time Code for Process	Net Used in Goods	Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Signature to Contract Signature	Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	cycle- On Approval)							Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD50	Mobile Enrollment Unite	Single	6	OTM	DIP	GOB	13	Planned Dates		11/10/2021	25/10/2021	01/11/2021	08/11/2021	15/11/2021	13/12/2021	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD51	Trailer Fire Pump	Single	1	OTM	DIP	GOB	5	Planned Dates		01/03/2022	15/03/2022	22/03/2022	29/03/2022	06/04/2022	03/05/2022	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD52	Non residential Building renovation	Single	Package	OTM/DPM	DIP	GOB	30	Planned Dates		01/04/2022	15/04/2022	22/04/2022	29/04/2022	06/05/2022	03/06/2022	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD53	Various Electric Cable Maintenance	Package	Package	OTM	DIP	GOB	5	Planned Dates		01/02/2022	15/02/2022	22/02/2022	01/03/2022	08/03/2022	05/04/2022	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD54	Generator 9/10 KVA	single	75	OTM	MOHA	GOB	50.25	Planned Dates		01/04/2022	15/04/2022	22/04/2022	29/04/2022	06/05/2022	03/06/2022	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
SD 1	Hot Line system	Package	Package	OTM	MOHA	GOB	90.0	Planned Dates		20/09/2021	04/10/2021	18/10/2021	25/10/2021	01/11/2021	28/11/2021	70	90
								Planned Dates			14	14	7	7	28	70	90
								Actual Dates									
SD 2	Generator maintenance	Single	3 Pcs	OTM/LTM	DIP	GOB	7	Planned Dates		20/09/2021	04/10/2021	18/10/2021	25/10/2021	01/11/2021	28/11/2021	70	90
								Planned Dates			14	14	7	7	28	70	90
								Actual Dates									
SD 3	Air Compressor Maintenance	Package	1 Pcs	OTM By E-GP	DIP	GOB	0.25	Planned Dates		20/09/2021	04/10/2021	18/10/2021	25/10/2021	01/11/2021	28/11/2021	70	90
								Planned Dates			14	14	7	7	28	70	90
								Actual Dates									
SD 4	Inventory Software	Package	Package	OTM/LTM	DIP	GOB	3.5	Planned Dates		01/11/2021	22/11/2021	06/12/2021	13/12/2021	20/12/2021	18/01/2022	77	90
								Planned Dates			21	14	7	7	28	77	90
								Actual Dates									
SD 5	Various AC Maintenance	Single	Package	OTM/LTM	DIP	GOB	7	Planned Dates		01/11/2021	22/11/2021	06/12/2021	13/12/2021	20/12/2021	18/01/2022	77	90
								Planned Dates			21	14	7	7	28	77	90
								Actual Dates									
SD 6	Fire Exit Plan	Package	Package	DPM/OTM	DIP	GOB	10.5	Planned Dates		01/01/2022	22/01/2022	15/02/2022	22/02/2022	20/03/2022	18/03/2022	77	120

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
GD40	Generator 300KVA	Single	1	OTM	DIP	GOB	5.0	Actual Dates									Approved in 20-21 financial year	
								Planned Dates										
								Planned Days										
GD41	DSLR camera	Single	1	OTM	DIP	GOB	5.0	Actual Dates									Approved in 20-21 financial year	
								Planned Dates										
								Planned Days										
GD42	Various Stationary	Single	1	LTM	DIP	GOB	2.5	Actual Dates									Approved in 20-21 financial year	
								Planned Dates										
								Planned Days										
GD43	Various Souvenir Item	Single	1	LTM	DIP	GOB	0.5	Actual Dates									Approved in 20-21 financial year	
								Planned Dates										
								Planned Days										
GD44	Precision Type AC Cassette Type AC	Single	03	OTM	DIP	GOB	6.0	Actual Dates		11/10/2021	25/10/2021	01/11/2021	08/11/2021	15/11/2021	13/12/2021	63	90	
			05					Planned Dates										
			Planned Days						14	7	7	7	28	63	90			
GD45	Split Type AC	Single	175	OTM	MOHA	GOB	20.01	Actual Dates		01/03/2022	15/03/2022	22/03/2022	29/03/2022	06/04/2022	03/05/2022	63	90	
								Planned Dates										
								Planned Days		14	7	7	7	28	63	90		
GD46	SSL Certificate	Single	1	LTM	DIP	GOB	0.2	Actual Dates		01/12/2021	22/12/2021	06/01/2022	20/01/2022	27/01/2021	25/02/2022	84	120	
								Planned Dates										
								Planned Days		21	14	14	7	28	84	120		
GD47	Router	Single	25	OTM	DIP	GOB	10	Actual Dates		11/10/2021	25/10/2021	01/11/2021	08/11/2021	15/11/2021	13/12/2021	63	90	
								Planned Dates										
								Planned Days		14	7	7	7	28	63	90		
GD48	Various ICT Equipments	Single	Package	OTM/LTM	DIP	GOB	25	Actual Dates		20/09/2021	04/10/2021	18/10/2021	25/10/2021	01/11/2021	28/11/2021	70	90	
								Planned Dates										
								Planned Days		14	14	7	7	28	70	90		
GD49	Motor vehicle (3 Microbus, 8 Motor	Single	4	OTM / DPM	DIP	GOB	17	Planned Dates		03/05/2022	19/05/2022	26/05/2022	02/06/2022	09/06/2022	07/07/2022	63	90	

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
								Planned Days			21	14	7	7	28	77	120
								Actual Dates									
SD 7	Visa Software Modification	Package	Package	DPM/OTM	MOHA/DIP	GOB	20	Planned Dates		01/12/2021	22/12/2021	06/01/2022	20/01/2022	27/01/2022	25/02/2022	84	120
								Planned Days			21	14	14	7	28	84	120
								Actual Dates									
SD8	Lift Maintenance	Single	1	OTM/LTM	DIP	GOB	1.0	Planned Dates		01/11/2021	22/11/2021	06/12/2021	13/12/2021	20/12/2021	18/01/2022	77	90
								Planned Days			21	14	7	7	28	77	90
								Actual Dates									
SD9	AFIS License & Maintenance	package	Package	DPM	MOHA	GOB	100.5	Planned Dates		10/09/2021	17/09/2021	01/10/2021	08/10/2021	15/10/2021	22/10/2021	42	45
								Planned Days			7	14	7	7	7	42	45
								Actual Dates									
SD10	Email Address	package	100	LTM	DIP	GOB	.3	Planned Dates									Approved in 20-21 financial year
								Planned Days									
								Actual Dates									
SD11	Internet connection for DIP Head office	Package	Package	OTM	DIP	GOB	5	Planned Dates		01/11/2021	22/11/2021	06/12/2021	13/12/2021	20/12/2021	18/01/2022	77	90
								Planned Days			21	14	7	7	28	77	90
								Actual Dates									
SD12	Zoom software	Package	Package	LTM	DIP	GOB	0.1	Planned Dates		20/09/2021	04/10/2021	18/10/2021	25/10/2021	01/11/2021	28/11/2021	70	90
								Planned Days			14	14	7	7	28	70	90
								Actual Dates									
SD13	Centralized log management	Package	Package	OTM/LTM	DIP	GOB	2.5	Planned Dates		01/03/2022	15/03/2022	22/03/2022	29/03/2022	06/04/2022	03/05/2022	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
SD14	Web service Application	Package	Package	OTM/LTM	DIP	GOB	3.5	Planned Dates		01/04/2022	15/04/2022	22/04/2022	29/04/2022	06/05/2022	03/06/2022	63	90
								Planned Days			14	7	7	7	28	63	90
								Actual Dates									
SD15	Archive Software	Package	Package	OTM/LTM	DIP	GOB	3	Planned Dates		01/11/2021	22/11/2021	06/12/2021	13/12/2021	20/12/2021	18/01/2022	77	90
								Planned Days			21	14	7	7	28	77	90
								Actual Dates									
SD16	Siem Server	Package	Package	OTM/LTM	DIP	GOB	2	Planned Dates		11/10/2021	25/10/2021	01/11/2021	08/11/2021	15/11/2021	13/12/2021	63	90
								Planned Days			14	7	7	7	28	63	90

\$

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Million TK.	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Toaltime to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
								Actual Dates									
SD17	Data Center Firewall	Package	Package	OTM	DIP	GOB	5	Planned Dates		01/02/2022	15/02/2022	22/02/2022	01/03/2022	08/03/2022	05/04/2022	63	90
	Planned Days								14	7	7	7	28	63	90		
	Actual Dates																
	Total Value of Goods and Services procurement						1036.86										



MD. SHIHAB UDDIN KHAN
DIRECTOR (Admin & Finance)
DEPARTMENT OF IMMIGRATION & PASSPORTS
GOVERNMENT OF THE PEOPLE'S
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DHAKA